

C4- Checklist for Reimbursement for publication of Articles in Conference/ Journal

Name of the Faculty: _____

Department: _____ Designation: _____

Name of the Conference/Journal: _____

Venue: _____ Date of Conference: _____

S. No	Document	Please Mark <input type="checkbox"/> as applicable	
		Yes	No
1	Payment Proof		
2	Participation Proof		
3	Hard Copy of Published Article		
4	ISSN /DOI NUMBER		
5	Year, Volume & Issue (if not mentioned on published article)		
6	Certificate of Presentation in the Department (after event) Endorsed by HOD		
7	Awards/Prizes (if Any)		

Submitted By

Verified By

Approved By

Faculty Member

R&D Coordinator

HOD

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S₁/S₃

Dean (R&D)

Director