

Purchase Committee

Ref.No: CMRTC/AICTE-IDEA-LAB/Tender/ 2025-26/03

Date: 15 October 2025

Subject: Formation of **Purchase Committee** for **AICTE IDEA Lab Project**

In connection with the implementation of the **AICTE IDEA Lab Project** sanctioned to **CMR Technical Campus**, a **Purchase Committee** is hereby constituted to oversee the **procurement, installation, and commissioning** of equipment and machinery as per AICTE guidelines.

The committee shall ensure adherence to institutional procurement procedures, quality standards, and financial norms for all items to be procured under the project.

Composition of the Purchase Committee: -

S. No.	Name	Designation	Role
1	Dr. A. Raji Reddy	Director	Chief Mentor/Chairperson
2	Dr. D.T.V. Dharmajee Rao	Dean Academics	Coordinator
3	Dr. K. Bharath Kumar	Associate Professor	Co-Coordinator
4	Dr. D. Maneiah	Dean Student Affairs	Member
5	Dr. Nuthanakanti Bhaskar	HOD, CSE	Member
6	Prof. S. Mallesh	HOD, ECE	Member
7	Dr.V. Kesava Reddy	HOD, H&S	Member

Duties and Responsibilities

1. Review and finalize the specifications of laboratory equipment and machinery.
2. Invite quotations/tenders as per institutional and AICTE procurement norms.
3. Evaluate received quotations and prepare comparative statements.
4. Recommend vendors for purchase and installation.
5. Ensure timely delivery and installation of equipment.
6. Maintain proper documentation for audit and project records.

Validity: This committee shall remain in force until the successful completion of all procurement activities under the **AICTE IDEA Lab Project**.



Dr. A. Raji Reddy

Director

Chief Mentor, AICTE IDEA Lab

Director

CMR Technical Campus
Kandlakoya (V), Medchal (M&D),
Hyderabad, Telangana-501 401.