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Ref.No: CMRTC/IQAC/CIR/2019-20/01   Date: 13-06-2019

Circular

All the IQAC Committee Members are here by informed to attend the meeting on 15 th **June 2019 in director's conference hall at 1.30 PM.**

Agenda:

1. To confirm the Minutes of the last IQAC Meeting held in March 2018

2. Preparation of Activity Planner Based on the Academic Calendar 2019–20

3. Implementation of R18 syllabus and regulation for both UG and PG

4. Organizing Webinars, FDPs and Seminars on Latest Trends

5. Registration of Online Courses in Coursera and SWAYAM.

6. Requirements of New Faculty as per AICTE Norms

7. Collaboration Activities with Industry: 8. Planning of NCC, NSS and Club Activities:

8. Planning of Training and Placement Activities

9. Conduct of Orientation Day for First-Year Newly Admitted Students.
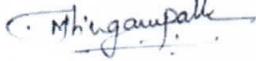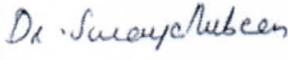
IQAC-Coordinator   **Director**

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Date: 15-06-2019

Internal Quality Assurance Cell [IQAC] Meeting

S.NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Raji Reddy	Director	Chairperson	
2	Mr. C. Abhinav Reddy	Vice Chairman, CMRTC	Member	
3	Dr. M. Ahmed Ali Baig	Dean Academics	Member	
4	Dr. AshutoshSaxena	Dean R&D	Member	
5	Dr. K. Srujan Raju	Dean T&P	Member	
6	Mr. P. R. Suresh	Administrative Officer	Member	
7	K. Amarender Reddy	Asst. Commissioner, Gundlapochampally	Member	
8	Ms. L Anjali	Student, B. Tech-ECE	Member	
9	Mr. Piyush K Dwivedi	Developer, SAP – Alumni	Member	
10	Mr. S. Krithivasan	Lead, India Campus Hiring at Virtusa – Employer	Member	
11	Dr. Parag Kulkarni	CEO and Chief Scientist at Kvinna Limited - Industrialist	Member	
12	Mr. M. Siva Reddy	Construction Engineer, GRIET - Stake Holder	Member	
13	Prof. G. Srikanth	Professor & Head of ECE	IQAC Coordinator	

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14	Dr. Raj Kumar Patra	Professor of CSE	IQAC Co-Coordinator	
15	Prof V. Harshavardhan	CoE & Professor of Physics	Member	
16	Mr L Mangesh	Asst. Professor of Mech	Member	
17	Dr. Suraya Mubeen	Assoc. Professor of ECE	Member	
18	Dr. G Madhukar	Assoc. Professor of CSE	Member	
19	Dr. K Mahesh	Professor of CSE(AI & ML)	Member	
20	M. Kishore Kumar	Assoc. Professor of CSE(DS)	Member	
21	Dr .V.Malsoru	Assoc. Professor of IT	Member	
22	Dr. M Swetha	Assoc. Professor of H&S	Member	
23	Dr. P. V Rao	Assoc. Professor of MBA	Member	

Agenda:

1. To confirm the Minutes of the last IQAC Meeting held in March 2018

2. Preparation of Activity Planner Based on the Academic Calendar 2019–20

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4. Organizing Webinars, FDPs and Seminars on Latest Trends

5. Registration of Online Courses in Coursera and SWAYAM.

6. Requirements of New Faculty as per AICTE Norms

7. Collaboration Activities with Industry: 8. Planning of NCC, NSS and Club Activities:

8 Planning of Training and Placement Activities

9 Conduct of Orientation Day for First-Year Newly Admitted Students.

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The meeting commenced with the Chairperson welcoming all the IQAC committee members and thanking them for their presence and active involvement in quality initiatives

Item No. 1: Confirmation of the Minutes of the Last Meeting (March 2018)
The Minutes of the IQAC Meeting held in March 2018 were presented before the members for review. The members carefully examined the recorded proceedings. After discussion, the Minutes were unanimously confirmed without any modifications.

Item No. 2: Preparation of Activity Planner Based on the Academic Calendar 2019–20
The Academic Calendar for 2019–20 was discussed in detail. Departments were instructed to prepare their activity planners in alignment with the calendar. All HoDs were advised to ensure proper scheduling of academic and co-curricular activities.

Item No. 3: Implementation of R18 Syllabus and Regulations for UG and PG
The implementation process of R18 regulations for both UG and PG programs was reviewed. Departments reported readiness in terms of syllabus coverage and course files. Faculty members were instructed to strictly follow the academic regulations and assessment guidelines.

Item No. 4: Organizing Webinars, FDPs, and Seminars on Latest Trends
Members emphasized the importance of conducting Webinars, FDPs, and Seminars on emerging technologies. Each department was encouraged to organize at least one major technical event per semester. Collaboration with reputed institutions and industry experts was suggested.

Item No. 5: Registration of Online Courses in Coursera and SWAYAM
The importance of online certification courses through platforms like Coursera and SWAYAM was discussed. Faculty and students were encouraged to register and complete relevant courses. Departments were asked to monitor participation and certification status.

Item No. 6: Requirements of New Faculty as per AICTE Norms
The faculty requirements as per All India Council for Technical Education norms were reviewed. Departments with shortages were instructed to submit requisitions. Management assured necessary steps to recruit qualified faculty members.

Item No. 7: Collaboration Activities with Industry
The need for strengthening industry–institute interaction was highlighted. Departments were advised to initiate MoUs, internships, and guest lectures with industry partners. Efforts to establish long-term collaborative research and training programs were encouraged.

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Item No. 8: Planning of NCC, NSS, and Club Activities

Activities under National Cadet Corps and National Service Scheme were reviewed. Coordinators were instructed to prepare an annual action plan including social outreach and awareness programs. Student clubs were encouraged to conduct technical and cultural events regularly.

Item No. 9: Planning of Training and Placement Activities

The Training and Placement cell presented the action plan for skill development programs. Aptitude training, soft skills sessions, and industry-specific training were proposed. Departments were asked to support placement drives and improve student participation.

Item No. 10: Conduct of Orientation Day for First-Year Students

The plan for conducting Orientation Day for newly admitted first-year students was discussed. Sessions on academic regulations, campus facilities, and code of conduct were proposed. Parents' interaction with the management and faculty was also suggested to ensure a smooth transition for students.

IQAC-Coordinator   **Director**

Director
CMR Technical Campus
Kandlakoya (V), Medchal (M&D),
Hyderabad, Telangana-501 401.

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Ref.No: CMRTC/IQAC/CIR/2019-20/02   Date: 04-12-2019

<u>Circular</u>

All the IQAC Committee Members are here by informed to attend the meeting on 7 th **Dec 2019 in director's conference hall at 3.00 PM**

Agenda:

1. To confirm the minutes of the last Meeting of IQAC held in the month of June 2019.
2. Review of AQAR
3. Review of Placements
4. Review of NIRF 2020
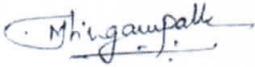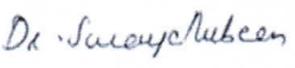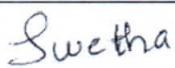5. Alumni meet 2020

IQAC-Coordinator   **Director**

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Date: 07-12-2019

Internal Quality Assurance Cell [IQAC] Meeting

S.NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Raji Reddy	Director	Chairperson	
2	Mr. C. Abhinav Reddy	Vice Chairman. CMRTC	Member	
3	Dr. M. Ahmed Ali Baig	Dean Academics	Member	
4	Dr. AshutoshSaxena	Dean R&D	Member	
5	Dr. K. Srujan Raju	Dean T&P	Member	
6	Mr. P. R. Suresh	Administrative Officer	Member	
7	K. Amarender Reddy	Asst. Commissioner, Gundlapochampally	Member	
8	Ms. L Anjali	Student, B. Tech-ECE	Member	
9	Mr. Piyush K Dwivedi	Developer, SAP – Alumni	Member	
10	Mr. S. Krithivasan	Lead, India Campus Hiring at Virtusa – Employer	Member	
11	Dr. Parag Kulkarni	CEO and Chief Scientist at Kvinna Limited - Industrialist	Member	
12	Mr. M. Siva Reddy	Construction Engineer, GRIET - Stake Holder	Member	
13	Prof. G. Srikanth	Professor & Head of ECE	IQAC Coordinator	
14	Dr. Raj Kumar Patra	Professor of CSE	IQAC Co-Coordinator	

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15	Prof V. Harshavardhan	CoE & Professor of Physics	Member	
16	Mr L Mangesh	Asst. Professor of Mech	Member	
17	Dr. Suraya Mubeen	Assoc. Professor of ECE	Member	
18	Dr. G Madhukar	Assoc. Professor of CSE	Member	
19	Dr. K Mahesh	Professor of CSE(AI & ML)	Member	
20	M. Kishore Kumar	Assoc. Professor of CSE(DS)	Member	
21	Dr .V.Malsoru	Assoc. Professor of IT	Member	
22	Dr. M Swetha	Assoc. Professor of H&S	Member	
23	Dr. P. V Rao	Assoc. Professor of MBA	Member	

Agenda:
1. To confirm the minutes of the last Meeting of IQAC held in the month of June 2019.
2. Review of AQAR
3. Review of Placements
4. Review of NIRF 2020
5. Alumni meet 2020

The meeting commenced with the Chairperson welcoming all the IQAC committee members and thanking them for their presence and active involvement in quality initiatives.

1. To confirm the Minutes of the last IQAC Meeting held in the month of June 2019:
The Minutes of the previous IQAC meeting held in June 2019 were presented before the committee for confirmation. The members reviewed the recorded proceedings and unanimously approved the Minutes without any modifications.

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2. Review of AQAR:

The committee reviewed the progress and status of the Annual Quality Assurance Report (AQAR). Detailed discussions were held regarding data compilation, documentation, and timely submission. The members suggested strengthening supporting documents and ensuring accuracy in all criteria before final submission.

3. Review of Placements:

The placement activities for the academic year were reviewed with emphasis on the number of students placed, core company visits, and training initiatives. The committee appreciated the efforts of the Training and Placement Cell and suggested enhancing industry interaction and skill development programs to improve placement statistics.

4. Review of NIRF 2020:

The data submitted for NIRF 2020 was reviewed and analyzed in detail. The committee discussed parameters such as Teaching–Learning, Research, Outreach, and Perception. It was resolved to take necessary steps to improve performance indicators for better ranking in future submissions.

5. Alumni Meet 2020:

The proposal to organize the Alumni Meet 2020 was discussed. The committee emphasized strengthening alumni engagement, updating the alumni database, and encouraging alumni contributions in mentoring, internships, and institutional development activities. The plan was approved with suggestions for effective coordination.

The meeting concluded with a vote of thanks to the Chair.

IQAC-Coordinator

Director
Director
CMR Technical Campus
Kandlakoya (V), Medchal (M&D),
Hyderabad, Telangana-501 401,

Ref.No:CMRTC/IQAC/CIR/2020-21/03   Date: 20-03-2020

<u>Circular</u>

       All the IQAC Committee Members are here by informed to attend the meeting held on
21th **March 2021**
 Time: 3.00 PM
Venue: Zoom (online)

Agenda:

    1 Approval of minutes of meeting held in the month of December 2019.
    2 Research proposals.
    3 Discussion on budget utilization 2019-2020 and proposal 2020-2021.
    4. Academic audit
    5. various feedbacks and action taken report
    6. Suspension of offline class work in view of covid pandemic and readiness of
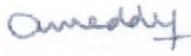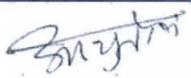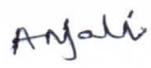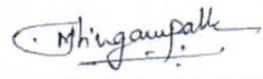conducting classes in online mode.

IQAC-Coordinator   **Director**

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Date: 21-03-2020

Internal Quality Assurance Cell [IQAC] Meeting

S.NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Raji Reddy	Director	Chairperson	
2	Mr. C. Abhinav Reddy	Vice Chairman, CMRTC	Member	
3	Dr. M. Ahmed Ali Baig	Dean Academics	Member	
4	Dr. AshutoshSaxena	Dean R&D	Member	
5	Dr. K. Srujan Raju	Dean T&P	Member	
6	Mr. P. R. Suresh	Administrative Officer	Member	
7	K. Amarender Reddy	Asst. Commissioner. Gundlapochampally	Member	
8	Ms. L Anjali	Student, B. Tech-ECE	Member	
9	Mr. Piyush K Dwivedi	Developer, SAP – Alumni	Member	Online
10	Mr. S. Krithivasan	Lead, India Campus Hiring at Virtusa – Employer	Member	Online
11	Dr. Parag Kulkarni	CEO and Chief Scientist at Kvinna Limited - Industrialist	Member	Online
12	Mr. M. Siva Reddy	Construction Engineer, GRIET - Stake Holder	Member	Online
13	Prof. G. Srikanth	Professor & Head of ECE	IQAC Coordinator	

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14	Dr. Raj Kumar Patra	Professor of CSE	IQAC Co-Coordinator	*(signature)*
15	Prof V. Harshavardhan	CoE & Professor of Physics	Member	*(signature)*
16	Mr L Mangesh	Asst. Professor of Mech	Member	*(signature)*
17	Dr. Suraya Mubeen	Assoc. Professor of ECE	Member	*(signature)*
18	Dr. G Madhukar	Assoc. Professor of CSE	Member	*(signature)*
19	Dr. K Mahesh	Professor of CSE(AI & ML)	Member	*(signature)*
20	M. Kishore Kumar	Assoc. Professor of CSE(DS)	Member	*(signature)*
21	Dr .V.Malsoru	Assoc. Professor of IT	Member	*(signature)*
22	Dr. M Swetha	Assoc. Professor of H&S	Member	*(signature)*
23	Dr. P. V Rao	Assoc. Professor of MBA	Member	*(signature)*

Agenda:

1 Approval of minutes of meeting held in the month of December 2019.

2 Research proposals.

3 Discussion on budget utilization 2019-2020 and proposal 2020-2021.

4. Academic audit

5. various feedbacks and action taken report

6. Suspension of offline class work in view of covid pandemic and readiness of conducting classes in online mode.

The meeting commenced with the Chairperson warmly welcoming all the IQAC committee members and appreciating their continuous support in maintaining and enhancing the quality standards of the institution.

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1. Approval of Minutes of the Meeting held in the month of December 2019:

The Minutes of the IQAC meeting held in December 2019 were placed before the members for approval. After review and brief discussion, the committee unanimously approved the Minutes without any amendments.

2. Research Proposals:

The committee discussed the status of research proposals submitted by faculty members to various funding agencies. Members were encouraged to submit more proposals and strengthen interdisciplinary research initiatives to enhance research output and funding opportunities.

3. Discussion on Budget Utilization 2019–2020 and Proposal 2020–2021:

The budget utilization for the academic year 2019–2020 was reviewed in detail, focusing on academic, research, and infrastructure expenditures. The proposed budget for 2020–2021 was discussed and approved with suggestions for optimal allocation and effective monitoring.

4. Academic Audit:

The IQAC reviewed the internal academic audit reports of various departments. The committee emphasized the importance of maintaining proper documentation, improving teaching–learning processes, and implementing corrective measures based on audit observations.

5. Various Feedbacks and Action Taken Report:

Feedback collected from students, faculty, alumni, and employers was analyzed. The Action Taken Report was presented, highlighting improvements in curriculum delivery, infrastructure, and student support systems based on the feedback received.

6. Suspension of Offline Class Work in View of COVID Pandemic and Readiness for Online Mode:

In view of the COVID-19 pandemic, the committee resolved to suspend offline classes as per government guidelines. Discussions were held regarding the readiness of conducting classes in online mode, including faculty training, availability of digital platforms, and ensuring uninterrupted academic activities.

The meeting concluded with a vote of thanks to the Chair.

IQAC-Coordinator

Director

Director
CMR Technical Campus
Kandlakoya (V), Medchal (M&D),
Hyderabad, Telangana-501 401.