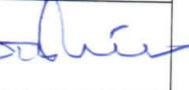
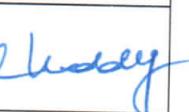


BOARD OF STUDIES FOR ENGLISH

MINUTES OF THE MEETING

The meeting of the Board of Studies of English was held on 20.08.2025 at 11:00 A.M. through Online Mode vide <https://meet.google.com/prk-mefd-rvj>

The following members attended the meeting:

S. No	Name	Designation	Role	Signature
1	Dr. A. Raji Reddy	Director, CMR Technical Campus	Special Invitee	
2	Dr. T. Prathyusha	Asst. Professor Department of English, CMR Technical Campus	Chairman	
3	Dr. V. Parvathi	Prof. of English, JNTUH UCESTH, Hyderabad.	University Nominated Member	
4	Dr. Nidhi Mishra	Assoc. Professor, Gokaraju Rangaraju College of Engineering, Hyderabad.	Subject Expert	
5	Dr. Y. Raghunatha Rao	Professor, MLR Institute of Technology, Hyderabad.	Subject Expert	
6	Mrs. Ruby Bhatia	Asst. Prof. Department of English, CMR Technical Campus	Subject Expert	
7	Dr. D T V Dharmajee Rao	Professor & Dean Academics, CMR Technical Campus	Special Invitee	
8	Dr. V. Kesava Reddy	Professor & Head, Department of H&S, CMR Technical Campus	Special Invitee	

Dr. T. Prathyusha, Asst. Professor of English & Chairman, Board of Studies welcomed all the members and presented the **R25** scheme & syllabus (w.e.f.: Academic Year 2025-26).

The members discussed thoroughly and made the following suggestions and recommendations:

1. As per the suggestions, it was decided to follow the English for Skill Enhancement syllabus i.e., all the five units as per the JNTU prescribed in R25 syllabus.

(P.T.O.)

2. The ELCS Lab Syllabus Unit-V had a slight change of inclusion of Presentation Skills is added.
3. Rest all the units of ELCS Lab Syllabus i.e., Unit-I – Unit-IV remains unchanged.

The Chairman concluded the meeting and thanked all the members for attending and sharing their views.



Chairman,
Board of Studies for English,
Department of English,
CMR Technical Campus.

CMR TECHNICAL CAMPUS
UGC AUTONOMOUS
B. Tech I Year Syllabus
Common for CSE (AIML) & CSE (DS)

I SEMESTER

S. No	Course Code	Course Title	L	T	P	Credits
1	25MA101BS	Matrices and Calculus	3	1	0	4
2	25PH102BS	Advanced Engineering Physics	3	0	0	3
3	25EC103ES	Basic Electrical Engineering	3	0	0	3
	25CS104ES	Programming for Problem Solving	3	0	0	3
3	25ME105ES	Computer Aided Engineering Graphics	0	1	2	2
6	25PH106BS	Advanced Engineering Physics Laboratory	0	0	2	1
7	25EC107ES	Basic Electrical Engineering Lab	0	0	2	1
8	25CS108ES	Programming for Problem Solving Lab	0	0	2	1
9	25CS109ES	Python Programming Lab	0	0	2	1
10	25CS110ES	IT Workshop	0	0	2	1
		Induction Program				
		Total Credits	12	2	12	20

II SEMESTER

S. No	Course Code	Course Title	L	T	P	Credits
1	25MA201BS	Ordinary Differential Equations and Vector Calculus	3	1	0	4
2	25CH202BS	Engineering Chemistry	3	0	0	3
3	25EN203HS	English for Skill Enhancement	3	0	0	3
4	25EC204ES	Basic Electronics	3	0	0	3
5	25CS205ES	Data Structures	3	0	0	3
6	25CH206BS	Engineering Chemistry Laboratory	0	0	2	1
7	25EN208HS	English Language and Communication Skill Laboratory	0	0	2	1
8	25CS207ES	Data Structures Laboratory	0	0	2	1
9	25CS208ES	Idea and Innovation Lab	0	0	2	1
		Total Credits	15	1	8	20

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CMR TECHNICAL CAMPUS
UGC AUTONOMOUS
B. Tech I Year Syllabus
Common for CSE & ECE

I SEMESTER

S. No	Course Code	Course Title	L	T	P	Credits
1	25MA101BS	Matrices and Calculus	3	1	0	4
2	25CH102BS	Engineering Chemistry	3	0	0	3
3	25EN103HS	English for Skill Enhancement	3	0	0	3
4	25EC104ES	Basic Electronics	3	0	0	3
5	25CS105ES	Programming for Problem Solving	3	0	0	3
6	25CH106BS	Engineering Chemistry Lab	0	0	2	1
7	25EN107HS	English Language and Communication Skills Lab	0	0	2	1
8	25CS108ES	Programming for Problem Solving Lab	0	0	2	1
9	25EC109ES	Idea & Innovation Lab	0	0	2	1
10		Induction Program				
		Total Credits	15	1	8	20

II SEMESTER

S. No	Course Code	Course Title	L	T	P	Credits
1	25MA201BS	Ordinary Differential Equations and Vector Calculus	3	1	0	4
2	25PH202BS	Advanced Engineering Physics	3	0	0	3
3	25EC203ES	Basic Electrical Engineering	3	0	0	3
4	25CS204ES	Data Structures	3	0	0	3
5	25ME205ES	Computer Aided Engineering Graphics	0	1	2	2
6	25PH206BS	Advanced Engineering Physics Laboratory	0	0	2	1
7	25EC207ES	Basic Electrical Engineering Lab	0	0	2	1
8	25CS208ES	Data Structures Lab	0	0	2	1
9	25CS209ES	Python Programming Lab	0	0	2	1
10	25CS210ES	IT Workshop	0	0	2	1
		Total Credits	12	2	12	20



DEPARTMENT OF HUMANITIES & SCIENCES
UGC AUTONOMOUS
CMR TECHNICAL CAMPUS



Accredited by NBA & NAAC with 'A' Grade
Kandlakoya (V), Medchal Road, Hyderabad - 501 401

English for Skill Enhancement

B. Tech. I Year

L T P C

3 0 0 3

National Education Policy-2020 aims at preparing students with knowledge, skills, values, leadership qualities and initiates them for lifelong learning. It also emphasizes language study and promotion of languages through understanding and proper interpretation. English language is central to the educational eco system. The importance of language as medium of communication for personal, social, official and professional needs to be emphasized for clear and concise expression. Teaching and learning of receptive and productive skills viz., Listening, Speaking, Reading and Writing (LSRW) are to be taught and learnt effectively in the undergraduate Engineering programs. Learners should be encouraged to engage in a rigorous process of learning to become proficient users of English language by adopting a deeply focused and yet flexible approach as opposed to rote learning.

In this connection, suitable syllabus, effective pedagogy, continuous assessments and students' involvement result in productive learning. This course supports the latest knowledge and skill requirements and shall meet specified learning outcomes. The main objectives of English language teaching and learning as medium of communication and for promotion of cultural values are embedded in this syllabus. Efforts are being made in providing a holistic approach towards value-based language learning which equips the learner with receptive as well as productive skills.

The focus in this syllabus is on skill development, fostering ideas and practice of language skills in various contexts and cultures in the areas of vocabulary, grammar, reading and writing. For this, the teachers should use the prescribed textbook for detailed study. The students should be encouraged to read the texts leading to reading comprehension. The time should be utilized for

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K. Lakshmi
A. Prithvi
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U. Suresh
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Unit –II

Theme: Digital Transformation

Lesson on 'Emerging Technologies' from the prescribed textbook titled *English for the Young in the Digital World* published by Orient Black Swan Pvt. Ltd.

Vocabulary: Homophones, Homonyms and Homographs

Grammar: Identifying Common Errors in Writing with Reference to Noun-pronoun Agreement and Subject-verb Agreement.

Reading: Reading Strategies-Guessing Meaning from Context – Identifying Main Ideas – Exercises for Practice

Writing: Paragraph Writing – Types, Structures and Features of a Paragraph - Creating Coherence – Linkers and Connectives - Organizing Principles in a Paragraph – Defining- Describing People, Objects, Places and Events – Classifying- Providing Examples or Evidence - Essay Writing - Writing Introduction and Conclusion.

Unit –III

Theme: Attitude and Gratitude

Poems on 'Leisure' by William Henry Davies and 'Be Thankful' - Unknown Author from the prescribed textbook titled *English for the Young in the Digital World* published by Orient Black Swan Pvt. Ltd.

Vocabulary: Words Often Confused - Words from Foreign Languages and their Use in English.

Grammar: Identifying Common Errors in Writing with Reference to Misplaced Modifiers and Tenses.

Reading: Sub-Skills of Reading – Identifying Topic Sentence and Providing Supporting Ideas - Exercises for Practice.

Writing: Format of a Formal Letter-Writing Formal Letters E.g., Letter of Complaint, Letter of Requisition, Job Application with CV/Resume –Difference between Writing a Letter and an Email - Email Etiquette.

Unit –IV

Theme: Entrepreneurship

Lesson on 'Why a Start-Up Needs to Find its Customers First' by Pranav Jain from the prescribed textbook titled *English for the Young in the Digital World* published by Orient Black Swan Pvt. Ltd.

Vocabulary: Standard Abbreviations in English – Inferring Meanings of Words through Context – Phrasal Verbs – Idioms.

Grammar: Redundancies and Clichés in Written Communication – Converting Passive to Active Voice and Vice-Versa.

Reading: Prompt Engineering Techniques– Comprehending and Generating Appropriate Prompts - Exercises for Practice

Kuddey *Puller* *Uranu* *PJ*
AS *Q*

Writing: Writing Practices- Note Making-Précis Writing.

Unit –V

Theme: Integrity and Professionalism

Lesson on 'Professional Ethics' from the prescribed textbook titled *English for the Young in the Digital World* published by Orient Black Swan Pvt. Ltd.

Vocabulary: Technical Vocabulary and their Usage– One Word Substitutes – Collocations.

Grammar: Direct and Indirect Speech - Common Errors in English (Covering all the other aspects of grammar which were not covered in the previous units)

Reading: Survey, Question, Read, Recite and Review (SQ3R Method) – Inferring the Meaning and Evaluating a Text- Exercises for Practice

Writing: Report Writing - Technical Reports- Introduction – Characteristics of a Report – Categories of Reports Formats- Structure of Reports (Manuscript Format) -Types of Reports - Writing a Technical Report.

Note: Listening and Speaking skills which are given under Unit-6 in AICTE Model Curriculum are covered in the syllabus of ELCS Lab Course.

- (Note: As the syllabus of English given in AICTE Model Curriculum-2018 for B.Tech First Year is *Open-ended*, besides following the prescribed textbook, it is required to prepare teaching/learning materials by the teachers collectively in the form of handouts based on the needs of the students in their respective colleges for effective teaching/learning in the class.)

Prescribed Textbook

1. Board of Editors. 2025. *English for the Young in the Digital World*. Orient BlackSwan Pvt. Ltd.

References:

1. Swan, Michael. (2016). *Practical English Usage*. Oxford University Press. New Edition.
2. Karal, Rajeevan. 2023. *English Grammar Just for You*. Oxford University Press. New Delhi
3. 2024. *Empowering with Language: Communicative English for Undergraduates*. Cengage Learning India Pvt. Ltd. New Delhi
4. Sanjay Kumar & Pushp Lata. 2022. *Communication Skills – A Workbook*. Oxford Univeristy Press. New Delhi
5. Wood,F.T. (2007). *Remedial English Grammar*. Macmillan.
6. Vishwamohan, Aysha. (2013). *English for Technical Communication for Engineering Students*. Mc Graw-Hill Education India Pvt. Ltd.

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K. Madhavi
P. S. Srinivas
A.

Handwritten signatures:
V. S. Srinivas
D.
P. S.

English Language and Communication Skills (ELCS) Lab

B.Tech. I Year II Sem.

L T P C

0 0 2 1

The **English Language and Communication Skills (ELCS) Lab** focuses on listening and speaking skills, particularly on the production and practice of sounds of language and familiarizes the students with the use of English in everyday situations both in formal and informal contexts.

Listening Skills:

Objectives

1. To enable students to develop their active listening skills
2. To equip students with necessary training in listening, so that they can comprehend the speech of people from different linguistic backgrounds

Speaking Skills:

3. To improve their pronunciation and neutralize accent
4. To enable students express themselves fluently and appropriately
5. To practice speaking in social and professional contexts

Learning Outcomes

Students will be able to:

1. Listen actively and identify important information in spoken texts
2. Interpret the speech and infer the intention of the speaker
3. Improve their accent for intelligibility
4. Speak fluently with clarity and confidence
5. Use the language in real life situations

Syllabus: English Language and Communication Skills Lab (ELCS) shall have two parts:

- a. **Computer Assisted Language Learning (CALL) Lab** which focusses on listening skills
- b. **Interactive Communication Skills (ICS) Lab** which focusses on speaking skills

The following course content is prescribed for the **English Language and Communication Skills Lab**.

Chasey
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Q
Review
P.V.
B

Exercise – I

CALL Lab:

Instruction: Speech Sounds-Listening Skill - Importance – Purpose - Types- Barriers- Active Listening

Practice: Listening to Distinguish Speech Sounds (Minimal Pairs) - *Testing Exercises*

ICS Lab:

❖ Diagnostic Test – Activity titled ‘Express Your View’

Instruction: Spoken and Written language - Formal and Informal English - Greetings - Introducing Oneself and Others

Practice: Any Ice-Breaking Activity

Exercise – II

CALL Lab:

Instruction: Listening vs. Hearing - Barriers to Listening

Practice: Listening for General Information - Multiple Choice Questions - *Listening Comprehension Exercises (It is essential to identify a suitable passage with exercises for practice.)*

ICS Lab:

Instruction: Features of Good Conversation – Strategies for Effective Communication

Practice: Role Play Activity - Situational Dialogues –Expressions used in Various Situations – Making Requests and Seeking Permissions – Taking Leave - Telephone Etiquette

Exercise - III

CALL Lab:

Instruction: Errors in Pronunciation – Tips for Neutralizing Mother Tongue Influence (MTI)

Practice: Differences between British and American Pronunciation –*Listening Comprehension Exercises*

ICS Lab:

Instruction: Describing Objects, Situations, Places, People and Events

Practice: Picture Description Activity – Looking at a Picture and Describing Objects, Situations, Places, People and Events (*A wide range of Materials / Handouts are to be made available in the lab.*)

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P. Ramesh
M. S. Ramesh
D. S. Ramesh

Exercise – IV

CALL Lab:

Instruction: Techniques for *Effective* Listening

Practice: *Listening for Specific Details* - Listening - Gap Fill Exercises - *Listening Comprehension Exercises*

(It is essential to identify a suitable passage with exercises for practice.)

ICS Lab:

Instruction: How to Tell a Good Story - Story Star- Sequencing-Creativity

Practice: Activity on Telling and Retelling Stories - Collage

Exercise – V

CALL Lab:

Instruction: Identifying the literal and implied meaning

Practice: Listening for Evaluation - Write the Summary – Listening Comprehension Exercises

(It is essential to identify a suitable passage with exercises for practice.)

ICS Lab:

Instruction: Understanding Non-Verbal Communication, Presentation Skills

Practice: Silent Speech - Dumb Charades Activity, Making a Presentation.

❖ Post-Assessment Test on 'Express Your View'

Minimum Requirement of infrastructural facilities for ELCS Lab:

1. Computer Assisted Language Learning (CALL) Lab:

The Computer Assisted Language Learning Lab has to accommodate 40 students with 40 systems, with one Master Console, LAN facility and English language learning software for self-study by students.

System Requirement (Hardware component):

Computer network with LAN facility (minimum 40 systems with multimedia) with the following specifications:

- i) Computers with Suitable Configuration
- ii) High Fidelity Headphones

2. Interactive Communication Skills (ICS) Lab:

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The Interactive Communication Skills Lab: A Spacious room with movable chairs and audio-visual aids with a Public Address System, a T. V. or LCD, a digital stereo – audio & video system and camcorder etc.

Note: English Language Teachers are requested to prepare Materials / Handouts for each Activity for the Use of those Materials in CALL & ICS Labs.

Suggested Software:

- Cambridge Advanced Learners' English Dictionary with CD.
- Grammar Made Easy by Darling Kindersley.
- Punctuation Made Easy by Darling Kindersley.
- Oxford Advanced Learner's Compass, 10th Edition.
- English in Mind (Series 1-4), Herbert Puchta and Jeff Stranks with Meredith Levy, Cambridge.
- English Pronunciation in Use (Elementary, Intermediate, Advanced) Cambridge University Press.
- English Vocabulary in Use (Elementary, Intermediate, Advanced) Cambridge University Press.
- TOEFL & GRE (KAPLAN, AARCO & BARRONS, USA, Cracking GRE by CLIFFS).

References:

1. Shobha, KN & Rayen, J. Lourdes. (2019). *Communicative English – A workbook*. Cambridge University Press
2. Board of Editors. (2016). *ELCS Lab Manual: A Workbook for CALL and ICS Lab Activities*. Orient BlackSwan Pvt. Ltd.
3. Mishra, Veerendra et al. (2020). *English Language Skills: A Practical Approach*. Cambridge University Press
4. (2022). *English Language Communication Skills – Lab Manual cum Workbook*. Cengage Learning India Pvt. Ltd.
5. Ur, Penny and Wright, Andrew. 2022. *Five Minute Activities – A Resource Book for Language Teachers*. Cambridge University Press.

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