

IT CELL, HYDERABAD
(Government of Telangana)

From:
M. Ramakrishna
Inspector
IT Cell, Hyderabad

Date: 16th September, 2026.

Ref No: ITCELL/HYD/INTERN/2026

To,

Mr. Suchith Sara

Subject: Offer of Internship as Technical Engineer Intern

Dear Suchith Sara,

We are pleased to offer you an internship position as a Technical Engineer Intern at IT Cell, Hyderabad, under the guidance and supervision of Mr. Ramakrishna, Inspector. This offer is extended based on your application and the discussions held with you.

The details of your internship are as follows:

- **Position:** Technical Engineer Intern
- **Department:** IT Cell, Hyderabad
- **Reporting To:** Mr. Ramakrishna, Inspector
- **Duration:** 3 (Three) Months, commencing from 17th September 2026
- **Working Hours:** 9:30 AM to 5:30 PM, Monday to Saturday
- **Location:** IT Cell Office, Hyderabad

During the course of this internship, you are expected to:

- Adhere to the rules, regulations, and code of conduct of the department.
- Maintain confidentiality regarding all official and technical information.
- Complete the tasks and projects assigned by your reporting officer within the stipulated time.
- Conduct yourself with professionalism and discipline at all times.

This internship does not guarantee any future employment with the department. Upon successful completion, a Certificate of Internship will be issued to you.

Please sign and return a copy of this letter as a token of your acceptance of the above terms and conditions.

We welcome you to IT Cell, Hyderabad, and look forward to a productive association.

Yours sincerely,

Signature: _____

Ramakrishna
Inspector
IT Cell, Hyderabad

INSPECTOR OF POLICE ADMIN
IT CELL HYDERABAD CITY
★91 87125 71804

Acceptance

I Suchith Sara, accept the offer of internship on the terms and conditions mentioned above.

Signature: _____

Date: ____/____/____